

Fayetteville Public Library
Board of Trustees Regular Meeting
December 19, 2011, 4 pm
Minutes
Prepared by S. Daniel, Office Manager

Board Members present: K. Agee, L. Brewer, S. Clark, D. Ferritor, E. Jordan, M. Malone, and M. Rice. Staff present: L. Greenwood, L. Speer, and S. Daniel. Others present: Joel Walsh of the NWA Times.

- I. The Board of Trustees meeting was called to order at 4:02 pm. by S. Clark.
- II. Minutes
 - A. Approval of minutes: **D. Ferritor moved to approve minutes of 101711; K. Agee seconded. All voted aye.**
- III. Reports
 - A. Management Reports
 1. 2011 accomplishments: L. Greenwood noted the list was submitted to Mayor Jordan. SRC recorded the highest attendance ever.
 2. Key upcoming events: L. Speer noted continuing partnerships, the beginning of the Civil War series, "Let's Talk About It" and an upcoming appearance by Kim Rosenstock.
 3. October-November strategic plan progress: L. Greenwood reported "food for fees" brought in over 2000 pounds of food for CEO. Pet food donations for Ranger's Pantry exceed 1000 pounds. FPL staff donates small gifts to residents at City Hospital.
 4. Update on 2011 objectives: Most objectives have been accomplished.
 5. October/November 2011 performance measures: Circulation is 20% ahead of last year's. Staff will check on below-average eFPL and report at the next board meeting.
 - B. Financial Reports
 1. **M. Rice moved to extend the contract with BKD, scheduled to expire on 12/31/11, for an additional 4 months with an option for 6 months. D. Ferritor seconded. After discussion, M. Rice amended the motion to authorize extending the contract for 4 months with the board to re-evaluate the need for additional services at that time. E. Jordan seconded. All voted aye.**
 2. **D. Ferritor moved to release the Ellen Shively bequest to the Foundation for management. K. Agee seconded. All voted aye.**
- IV. Old Business
 - A. Patron usage on the Wednesday before Thanksgiving is high; staff recommends library not close earlier.
 - B. Search Committee update: D. Ferritor reported the committee recommended 5 candidates for further consideration by the Board: Daniel Gibbs, Bill Johnson, David Johnson, Barbara O'Hara and Steven Thomas.
- V. New Business
 - A. Memo: Library materials budget roll forward: **M. Rice moved to approve the staff recommendation; E. Jordan seconded. All voted aye.**
 - B. Memo: 2012 Board meeting schedule: **M. Rice moved to approve staff recommendation. K. Agee seconded. All voted aye.** Note: Meetings to be in Ann Henry Board Room, contrary to memo.
 - C. Memo: Policy JF Fees 2012: **M. Rice moved to approve staff recommendation; D. Ferritor seconded. All voted aye.**
 - D. Memo: Fund transfer: **D. Ferritor moved to approve staff recommendation; M. Rice seconded. All voted aye.**
 - E. Memo: 2012 budget: **M. Rice moved to accept staff recommendation; L. Brewer seconded. All voted aye.**
- VI. Executive Session: M. Rice moved to enter executive session for the purpose of discussing the 5 candidates recommended by the Search Committee; E. Jordan seconded. All voted AYE. Executive Session began at 4:45 pm.
- VII. M. Rice moved to return to regular session; E. Jordan seconded. All voted AYE. Regular session resumed at 6:10 pm.
- VIII. **K. Agee moved to invite Daniel Gibbs, David Johnson and Steven Thomas to interview for Executive Director. M. Rice seconded. All voted aye.** Interviews planned for mid January and to include the Board, Foundation, Mayor Jordan, Friends of Fayetteville Public Library, staff, and public.
- IX. **Adjournment: M. Rice moved to adjourn; L. Brewer seconded. All voted aye.** Meeting adjourned at 6:20 pm.

