

Fayetteville Public Library
Board of Trustees Regular Meeting
February 17, 2014, 4 pm
Minutes
Prepared by S. Daniel, Office Manager

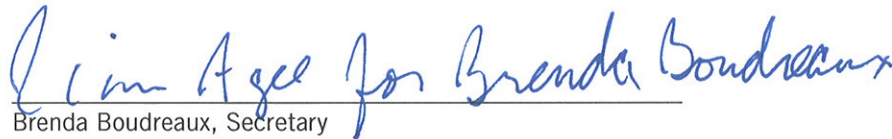
Board members present: K. Agee, B. Boudreaux, S. Clark, C. Adams, S. Graham, and E. Jordan. Board Members Absent: M. Rice. Staff present: D. Johnson, B. Holt, L. Yandell, G. Jelinek, S. Palmer, L. Greenwood, S. Foley, S. Walker. Others: Margie McGuire, Vince Chadick. Press: Rose Ann Pearce.

- I. The Board of Trustees meeting was called to order at 4:00 pm by K. Agee.
- II. Minutes
S. Clark moved to approve the minutes of the December 16, 2013 regular meeting; B. Boudreaux seconded. All voted AYE.
- III. Reports
 - A. Management Reports
 1. Key upcoming events: D. Johnson highlighted the diversity of programming for adults, teens and youth. The Arkansas Arts Center ARTMOBILE (an art gallery on wheels) will be here for a week in March. Newbery Award winning author Christopher Paul Curtis speaks March 20. An evening with Maya Angelou is April 11; invitations have been extended to Governor Beebe, Mayor Lioneld Jordan, Chancellor David Gearhart, and President Bill Clinton. The library will seat 700 people in the mag/media area and an additional 600 guests will view the presentation via simulcast in other areas of the building. FPL will also simulcast to the UA Hillside Auditorium which seats 700. Tickets are free, limited to two per request, and are available beginning March 3.
 2. December 2013-January 2014 Strategic Plan progress: D. Johnson noted the library's partnership with KUAF on a haiku contest to celebrate National Poetry Month. The first year of Smart Investing concluded with an event that attracted over 50 participants. Yoga and qigong continue to be popular. In response to requests, allowable holds were increased so that patrons may now request up to 15 books and 10 DVDs. The newest outreach effort provides a story book to all new moms at Washington Regional Medical Center. Planning continues on the second annual literary festival. Following the success of the Internet only cards for all Fayetteville students, other libraries have contacted FPL for information on emulating this program. Starr Island has been upgraded and a new mural installed in the Wal-Mart Story Time Room. The due diligence process on the City Hospital property is on schedule. An ad campaign, "What do you do with your card?" has been successful.
 3. January Performance Measures: Though inclement weather depressed some statistics, digital circulation continues to increase sharply. Cardholders number above 68,000 -- a number that does not include accounts that have been inactive for 3 years. Though the library has some delinquent accounts, the number is not excessive. Let the record show Forest Agee has paid his fines after a discussion with his father.
 - B. Financial Reports
 1. The library has approximately \$318,000 remaining unspent at the close of 2013. Commitments made in 2013 yet to be paid total \$106,841 and critical items cut from the 2014 budget (Master Plan - Phase 2, distinguished speaker fee, professional development, floor maintenance, and the summer reading program) total \$221,225. Note: The distinguished speaker fee was formerly paid with NEH bridge money. Pending clarification from the Foundation and actual receipt of income from the NEH, the library will pay for this series. Staff recommends a 2014 budget adjustment of \$328,066. **B. Boudreaux moved to approve the staff recommendation; S. Clark seconded. All voted AYE.**
 2. S. Davis absent; January financials not available.
- IV. Old Business
 - A. Reschedule Board retreat: D. Johnson will post a Doodle schedule to find a meeting date suitable for all board members and speakers.
- V. New Business
 - A. Contract with MS&R for Master Plan, Amendment 2: **S. Clark moved to approve the contract; C. Adams seconded. All voted AYE.**
 - B. Inclement Weather Policy: Library staff reviewed the inclement weather policy and recommended, as a matter of fairness, paying all staff members scheduled to work when the

library is closed due to inclement weather. **S. Clark moved to approve the proposed amendment to policy PA-31; B. Boudreaux seconded. All voted AYE.**

- C. Quiet Title Process: V. Chadick reported the quiet title action has not yet been filed. It remains Washington Regional Medical Center's obligation to complete this effort that involves working with the original donors to ensure the hospital fully acknowledges the Stone family's gift some 100 years ago.
- D. Gwyneth Jelinek, Assistant Manager of Circulation Services, has been admitted to the Florida State University's master's program in Information Studies. She has applied for a scholarship from the Arkansas State Library. The money comes to the library, and the library agrees to award the scholarship to the recipient and to reimburse the Arkansas State Library if the applicant does not meet the conditions of the scholarship. **B. Boudreaux moved to support the application; S. Clark seconded. All voted AYE.** Note: the library has made this agreement a number of times in the past.
- E. Update on Friends. The 2014 officers on the Friends Board are President Kim Ratliff, Vice-President Georgena Duncan, Treasurer Janet Gorman and Secretary Suzie Jenkins. Gretchen Gearhart has written a 27 page history of the Friends. **In appreciation, B. Boudreaux moved to present her with a framed photograph of Fayetteville Public Library; S. Clark seconded. All voted AYE.**
- F. Streaming board meetings: D. Johnson noted the IT team has purchased equipment to simulcast Maya Angelou's performance. This same technology could be used to stream library board meetings, story times, and other performances.
- G. Appointment of new board member: D. Johnson thanked E. Jordan who is retiring effective April 1. Deadline for applications to the city is February 28th.

VI. Adjournment: **S. Clark moved to adjourn; B. Boudreaux seconded. All voted AYE.** Meeting adjourned at 4:49 pm.


Brenda Boudreaux, Secretary